

2011 BBBFest Grant Program
GRANTS RANGE FROM \$500 to \$5,000

Grant Application



Applications must be received no later than **October 14, 2011**.

The Committee will award grants no later than **November 14, 2011**.

You may e-mail your application to: grants@decaturbbqfestival.com

Project Title _____ **Grant Request \$** _____

Step 1: Tell us about your organization.

NAME _____ **CONTACT PERSON** _____

ADDRESS _____ **TEL NO** _____

_____ **EMAIL** _____

TAX ID _____ **DATE ESTABLISHED** _____

ORGANIZATION'S ANNUAL BUDGET: _____

LAST FISCAL YEAR TOTAL REVENUE: _____

LAST FISCAL YEAR TOTAL EXPENSES: _____

ADMINISTRATIVE EXPENSE RATIO TO TOTAL BUDGET: _____

LAST FISCAL YEAR TOTAL ASSETS: _____

LAST FISCAL YEAR TOTAL DEBT: _____

NAME AND ADDRESS OF YOUR AUDITOR/CPA _____

TOTAL PROJECT BUDGET (IF APPLICABLE): _____

HUMAN RESOURCES COSTS: _____

PROGRAM COSTS: _____

PROGRAM SHORTFALL: _____

Are other organizations or individuals participating in this project? yes

If yes, please identify them. no.....

OTHER PARTICIPANTS (INCLUDE CONTACT PERSON AND TELEPHONE NUMBER OR EMAIL ADDRESS FOR EACH)

If awarded in the requested amount, will this grant provide all funding necessary for this project? If not, where do you plan to seek additional funds? yes

no.....

OTHER FUNDING SOURCES

Step 2: Please outline your project schedule and budget.

START DATE _____ **END DATE** _____

Please attach an itemized budget for your project that includes all needed supplies, materials, equipment and labor, along with any other expenses you anticipate. Indicate which needs, if any, will be met through other sources of funding or support.

Step 3: Please describe your project and include the following information...

- What specific need in the Decatur community (zip code 30030 only) will your project address?

- What is the Client Population Served (who are you helping)?

- Number of Individuals you expect to serve with the project?

- Please outline your action plan for the project, including how you will secure additional funding (if applicable).

- What role (if any) will volunteers play in your project?

- How do you plan to secure permission from or coordination with government agencies, such as City of Decatur, DeKalb County, or the State of Georgia?

- How will you evaluate the success of the project?

- If your project is chosen, will you agree to provide a brief report of your project **which may be published on the BBQ and Bluegrass Festival website?**

If you have any questions about this application, please contact:

Mark Sanders

BBBFest Grants Committee

grants@decaturbbqfestival.com